

Kommissorium for ungdomsturneringsudvalget

Udvalg:

Ungdomsturneringsudvalg

Ansvarlig:

RUGBY DANMARK's bestyrelse

Reference:

Udvalget udpeges af RUGBY DANMARK's bestyrelse for 1 år ad gangen (august bestyrelsesmøde).

Udvalget består af 4 medlemmer: Formand samt repræsentanter for U8-10, U12-14 og U16-18.

Bestyrelsen udpeger formanden for udvalget.

Formanden har det overordnede ansvar for udvalget.

Kriterier for sammensætningen af udvalget:

- Udvalget skal repræsentere så stor klubdiversitet som muligt, ift. både at indeholde store, små, veletablerede og nye klubber.
- Fordelingen mellem medlemmer skal være nogenlunde ligelig fordelt mellem øst og vest-klubber.
- Medlemmerne har solid erfaring med og forståelse for ungdomsrugby på relevante aldersniveauer.
- Kendskab til RUGBY DANMARK's turneringsreglement og gerne administrativ erfaring.

Formål:

Udvalgets medlemmer samarbejder om at koordinere og drive ungdomsturneringerne.

Mødevirksomhed:

- Der afholdes opstartsmøde i august for udvalget. Yderligere møder kan forekomme (afholdes digitalt).
- RUGBY DANMARK's bestyrelsesrepræsentant samt formanden for udvalget og det ansvarligt medlem afholder koordineringsmøderne for de enkelte turneringer.
- Udvalgets formand repræsenterer udvalget ved andre relevante møder i RUGBY DANMARK-regi.

Administration:

- Udvalgsmedlemmerne skal have adgang til e-mail og forventes at have adgang til denne dagligt (specielt i sæsonen).
- Al kommunikation til/fra udvalget foregår via RUGBY DANMARK's administration. Udvalgets formand har den daglige og direkte kommunikation med RUGBY DANMARK's administration.
- Udvalgets medlemmer skal informere RUGBY DANMARK's administration om perioder, hvor de er forhindret i at deltage i det daglige arbejde (ferier m.m.).
- RUGBY DANMARK afholder udgifter til mødedeltagelse og yder telefongodtgørelse efter ansøgning og i henhold til statens takster.

Overordnede opgaver for turneringsudvalget:

- Varetage RUGBY DANMARK's turneringsreglement, herunder udarbejde forslag til opdateringer af reglement til bestyrelsen (i samarbejde med øvrige medlemmer og RUGBY DANMARK's administration).
- Sikre, at RUGBY DANMARK's ungdomsturneringer er i overensstemmelse med RUGBY DANMARK's aldersrelaterede principper.
- Afholde turneringsmøder mellem udvalg og klubber for alle rækker i ungdomsturneringerne i perioden november – januar.

Opgaver for de enkelte medlemmer af udvalget (U8-10, U12-14 og U16-18):

- Planlægge årets ungdomsturnering i samarbejde med formanden og RUGBY DANMARK's administration.
- Sikre, at der på kamp-/stævnedage er et turneringsprogram, der følger RUGBY DANMARK's aldersrelaterede principper (inklusive dommerpåsætning) for de enkelte aldersgrupper.
- Deltage i turneringsmøde mellem udvalg og klubber, der afholdes i perioden november-januar.
- Samarbejde med RUGBY DANMARK's administration om aktiviteter.

Opgaver for formanden for udvalget:

- Planlægge årets ungdomsturnering i samarbejde med øvrige medlemmer og RUGBY DANMARK's administration.
- Behandle advarsler/udvisninger i ungdomsrugby der ikke kan behandles administrativt, samt idømme karantænestraffe i henhold til World Rugby regulativ 17 for ungdomsrugby.
<https://www.world.rugby/organisation/governance/regulations/reg-17#WORLRUGBY>
[DANMARKGBYSANCTIONSFOUPLAYREGULATION17ADJUSTEDFORUNDERAGE RUGBY](https://www.world.rugby/organisation/governance/regulations/reg-17#WORLRUGBY)
- Deltage i turneringsmøde mellem udvalg og klubber der afholdes i perioden november-januar.
- Behandle henvendelser fra klubber/hold vedrørende turneringsafvikling (af ikke-administrativ karakter).
- Samarbejde med RUGBY DANMARK's administration om aktiviteter.
- Samarbejde med RUGBY DANMARK's Turneringsudvalg (senior), paragrafudvalg, dommeransvarlige, Amatør- og Ordensudvalg samt andre relevante parter.
- Repræsentere udvalget ved RUGBY DANMARK's ordinære repræsentantskabsmøde.

Opgaver der varetages af RUGBY DANMARK's administration (daglig drift):

- Løbende koordinere med værtsklubber om tilmelding, afvikling og evaluering af aktiviteter.
- Besvare henvendelser fra klubber/hold vedrørende turneringsafvikling (af administrativ karakter).
- Varetage RUGBY DANMARK's turneringsreglement, herunder udarbejde forslag til bestyrelsen (i samarbejde med udvalg).

- Administrere dommerpåsætning til U16 og U18 kampe i samarbejde med den dommeransvarlige.
- Behandling af advarsler/udvisninger i ungdomsrugby (af administrativ karakter) samt idømmelse af karantænestraffe. Ved karantænestraffe anvendes World Rugby regulativ 17 for ungdoms rugby som udgangspunkt, og udvalget orienteres om idømte karantæner.
<https://www.world.rugby/organisation/governance/regulations/reg-17#WORLRUGBY>
[DANMARKGBYSANCTIONSFORFOULPLAYREGULATION17ADJUSTEDFORUNDERAGERUGBY](#)
- Deltage efter behov i turneringsmøde mellem udvalg og klubber der afholdes i perioden november-januar.

Godkendt af Rugby Danmarks bestyrelse juni 2024

Proces for nedsættelse af udvalg:

Step 1 – Kontakt til nuværende medlemmer

De nuværende medlemmer kontaktes i juni måneden af RUGBY DANMARK's administration og bedes tilkendegive deres interesse i fortsat at være en del af turneringsudvalget. Dette skridt skal sikre en vis kontinuitet og erfaring blandt turneringsudvalgets medlemmer.

Step 2 – Alle klubber tilbydes at deltage i udvalget

Alle klubber kontaktes af RUGBY DANMARK's administration første uge i juni, med en invitation til at deltage i turneringsudvalget. Klubberne gives mulighed for at tilkendegive deres interesse i at bidrage til udvalgets arbejde, hvilket skal fremme en bred repræsentation og engagement fra forskellige klubber.

Step 3 – Deadline for tilkendegivelse af interesse

Der er en deadline for tilkendegivelse af interesse for deltagelse i turneringsudvalget, som alle klubber kender til. Senest d. 30. juni skal klubber og nuværende medlemmer tilkendegive deres interesse for deltagelse i turneringsudvalget. Dette sikrer klarhed og muliggør en rettidig dannelse af udvalget.

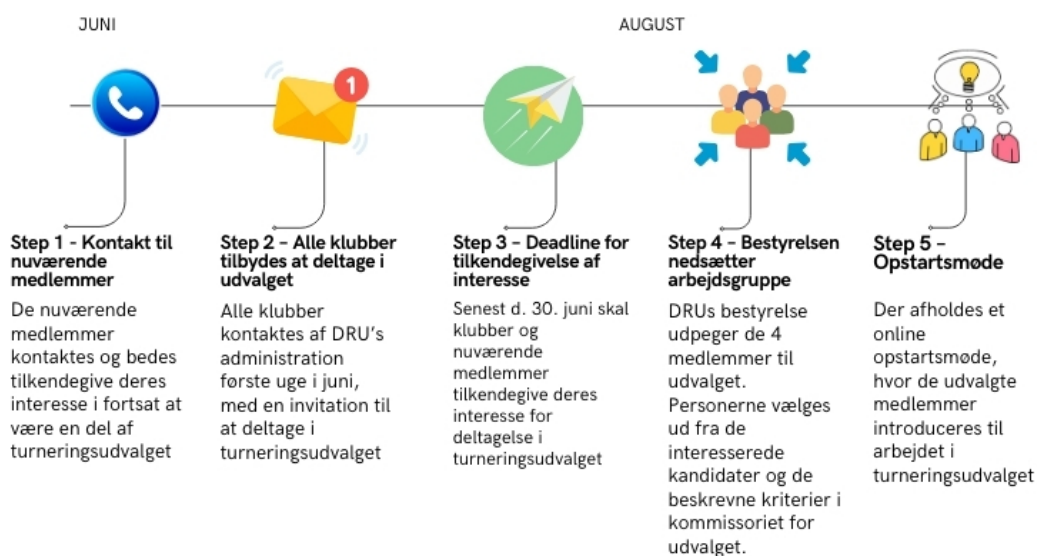
Step 4 – Bestyrelsen nedsætter arbejdsgruppe

I august nedsætter RUGBY DANMARK's bestyrelse turneringsudvalget blandt de interesserede kandidater. Udvælgelsen sker i overensstemmelse med de specificerede kriterier i udvalgets kommissorium for at sikre kompetence og diversitet alsidighed.

Step 5 – Opstartsmøde

Der afholdes et online opstartsmøde, hvor de udvalgte medlemmer introduceres til arbejdet i turneringsudvalget. Dette møde markerer officielt udvalgets igangsætning og giver medlemmerne en forståelse af deres roller og ansvarsområder.

TIDSLINJE



English (chatgpt version)

Committee:

Youth Tournament Committee

Responsible:

RUGBY DANMARK Board

References:

The committee is appointed by the RUGBY DANMARK Board for 1 year at a time (August Board meeting).

The committee consists of 4 members: Chairman and representatives for U8-10, U12-14, and U16-18.

The board appoints the chairman of the committee.

The chairman has overall responsibility for the committee.

Criteria for the composition of the committee:

- The committee should represent as much club diversity as possible, including both large, small, well-established, and new clubs.
- The distribution of members should be roughly evenly distributed between east and west clubs.
- Members have solid experience and understanding of youth rugby at relevant age levels.
- Familiarity with RUGBY DANMARK's tournament regulations and preferably administrative experience.

Purpose:

The committee members collaborate to coordinate and manage youth tournaments.

Meeting activities:

- An initial meeting is held in August for the committee. Additional meetings may occur (held digitally).
- RUGBY DANMARK's board representative, the committee chairman, and the responsible member hold coordination meetings for the individual tournaments.
- The chairman of the committee represents the committee at other relevant meetings within RUGBY DANMARK.

Administration:

- Committee members must have access to email and are expected to have access to it daily (especially during the season).
- All communication to/from the committee is conducted via RUGBY DANMARK's administration. The committee chairman has daily and direct communication with RUGBY DANMARK's administration.
- Committee members must inform RUGBY DANMARK's administration of periods when they are unable to participate in daily work (such as vacations, etc.).
- RUGBY DANMARK covers expenses for meeting participation and provides telephone allowances upon application and in accordance with state rates.

Overall tasks for the tournament committee:

- Manage RUGBY DANMARK's tournament regulations, including proposing updates to the regulations to the board (in collaboration with other members and RUGBY DANMARK's administration).
- Ensure that RUGBY DANMARK's youth tournaments are in line with RUGBY DANMARK's age-related principles.
- Hold tournament meetings between the committee and clubs for all youth tournament divisions from November to January.

Tasks for individual committee members (U8-10, U12-14, and U16-18):

- Plan the year's youth tournament in collaboration with the chairman and RUGBY DANMARK's administration.
- Ensure that there is a tournament schedule on match/event days that follows RUGBY DANMARK's age-related principles (including referee appointments) for each age group.
- Participate in tournament meetings between the committee and clubs held from November to January.
- Collaborate with RUGBY DANMARK's administration on activities.

Tasks for the chairman of the committee:

- Plan the year's youth tournament in collaboration with other members and RUGBY DANMARK's administration.
- Handle warnings/expulsions in youth rugby that cannot be handled administratively, and impose suspension penalties according to World Rugby Regulation 17 for youth rugby.
- Participate in tournament meetings between the committee and clubs held from November to January.
- Handle inquiries from clubs/teams regarding tournament organization (of a non-administrative nature).
- Collaborate with RUGBY DANMARK's administration on activities.
- Collaborate with RUGBY DANMARK's Tournament Committee (senior), disciplinary committee, referee officials, Amateur and Discipline Committee, and other relevant parties.
- Represent the committee at RUGBY DANMARK's regular general assembly meeting.

Tasks handled by RUGBY DANMARK's administration (daily operations):

- Continuously coordinate with host clubs on registration, implementation, and evaluation of activities.
- Respond to inquiries from clubs/teams regarding tournament organization (of an administrative nature).
- Manage RUGBY DANMARK's tournament regulations, including proposing updates to the board (in collaboration with the committee).
- Administer referee appointments for U16 and U18 matches in collaboration with the referee official.
- Handle warnings/expulsions in youth rugby (of an administrative nature) and impose suspension penalties. World Rugby Regulation 17 for youth rugby is used as a basis for suspension penalties, and the committee is informed of imposed suspensions.
- Participate as needed in tournament meetings between the committee and clubs held from November to January.

Approved by the Danish Rugby Union's board June 2024

Process for forming the committee:

Step 1 – Contact with current members

Current members are contacted in June by RUGBY DANMARK's administration and asked to indicate their interest in continuing to be part of the tournament committee. This step ensures a certain continuity and experience among the members of the tournament committee.

Step 2 – All clubs offered to participate in the committee

All clubs are contacted by RUGBY DANMARK's administration in the first week of June, with an invitation to participate in the tournament committee. Clubs are given the opportunity to indicate their interest in contributing to the work of the committee, which should promote a broad representation and engagement from different clubs.

Step 3 – Deadline for expressing interest

There is a deadline for expressing interest in participating in the tournament committee, which all clubs are aware of. By June 30th at the latest, clubs and current members must express their interest in participating in the tournament committee. This ensures clarity and enables timely formation of the committee.

Step 4 – Board establishes a working group

In August, RUGBY DANMARK's board establishes the tournament committee among the interested candidates. The selection is made in accordance with the specified criteria in the committee's terms of reference to ensure competence and diversity.

Step 5 – Startup meeting

An online startup meeting is held where the selected members are introduced to the work of the tournament committee. This meeting officially marks the start of the committee and provides members with an understanding of their roles and responsibilities.

TIDSLINJE

