

Guernsey Velo Club LBG

Committee Positions (Operational Level)

Delegated by the Board to manage daily Club operations, racing programs, member services, and volunteer coordination.

The following Committee positions are up for election at the 2025 AGM, some of which are new positions.

Committee Secretary (new position)

- Organises Committee agendas, minutes, and correspondence.
- Supports internal communications and event coordination.

Membership Secretary (new position)

- Manages membership applications, renewals, and records.
- Maintains membership data and assists with renewals.
- Communicates membership information and fee updates.
- Reports membership statistics to the Committee and Board.

Women's Captain (new position)

- Represents and supports female riders across all disciplines.
- Promotes inclusion, visibility, and leadership opportunities for women.
- Encourages participation in racing and Club activities.

Safety Officer (formerly held by a Board member, but now to be covered at Committee level)

- Oversees safety planning and risk assessments for all Club events.
- Liaises with Bailiwick Law Enforcement and other authorities for race permissions.
- Maintains incident records and ensures insurance compliance.

Flyers Coordinator (Current Coordinator(s), Frankie Middleton and Karen Stonebridge stepping down)

- Plans and manages the annual calendar for the Wednesday racing league.
- Represents younger riders and liaises with parents/guardians.
- Liaises with the Road /MTB /CX Coordinator's for U14 participation in events (i.e. not the Wed racing league)

Road Coordinator (Current Coordinator, Mark Smith, stepping down)

- Plans annual Calander for agreement by the Board
- Manages the annual calendar.

- Coordinates road closures, permits, land use, risk assessments, and logistics.
- Recruits and briefs race organisers, marshals, and officials.
- Liaises with Communications Officer with results and championship tables.

MTB / CX Coordinator (two different roles with Mark de la Mare and Steve Palmer re-standing)

- Plans annual Calander for agreement by the Board
- Manages the annual calendar.
- Coordinates road closures, permits, land use, risk assessments, and logistics.
- Recruits and briefs race organisers, marshals, and officials.
- Liaises with Communications Officer with results and championship tables.

Welfare Officer (Donna Smith re-standing)

- Implements Safeguarding and Equality Policies.
- Acts as first contact for welfare or conduct concerns.
- Ensures volunteer checks and safeguarding training are completed.

Communications & Events Officer (Steve Palmer re-standing)

- Manages Club communications including social media, website, and newsletters.
- Promotes events, results, and sponsor engagement.
- Organises awards evenings and Club social events.