



**Meeting Minutes for BRUFC AGM
28th September 2023, 19:30 hrs. at BRUFC.**

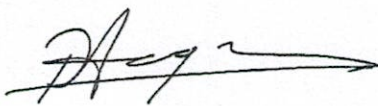
18 members in attendance as recorded on the Register of Attendees.
4 members provided votes by Proxy which were cast by the Chairman.

Item	Minute	Action
A Minutes Silence	The AGM started with a Minutes Silence in the memory of both Kevin 'Trout' Hickman and Martin Peters.	The Chairman proposed the exceptional honour of making Kevin Hickman in recognition of his service to the club as a player and coach volunteer a VP. Proposed: Laurence Sargent Seconded: Mike Wood Approved: 18 members attending
Apologies	Apologies were received from Mike Tackley, Greg Cowan, Mike Doyle and Roger Levesley	Proxy forms were submitted by the four members and were cast on their behalf by the Chairman
Approve Minutes of last year's meeting	Proposed: Laurence Sargent Seconded: Richard Logan Approved unanimously by 22 votes	
Chairman's Report	Laurence Sargent presented his report. Acknowledging the contribution of volunteers across the organisation. Peter Tappin requested more information regarding the plan for Rugby including the retention of Phil Smith	Noel O'Mahony (DoR) explained the contractual structure regarding Phil Smith and an overview of the current state of senior rugby at the club, which is on a positive trajectory, plus the actions being taken to retain players against the backdrop across the country of declining / occasional playing numbers
Treasurers Report	Richard Saville provided an excellent summary of the Treasurer's report outlining the areas of financial strength including the profit made in 2022/23 and size of Restricted funds of	The Committee to pursue and implement several cost saving initiatives, as outlined in the Treasurer's report and previous Committee Minutes. The Sustainability Project will be

<p>Treasurers Report Cont...</p>	<p>£120k after £66k of the RFU loan is repaid. Balanced against this, the challenges related to the Trading account deficit.</p> <p>The future opportunity to use Restricted Funds to invest in a 'Sustainability project' to make the club's heating and hot water systems more effective and energy efficient, lowering costs.</p> <p>A member requested that the Hon. Sec. raise a question related to the use of £84k of RFU loan funding for projects when both landlord leases have yet to be signed and cost reduction is key.</p> <p>Peter Tappin raised a point regarding the recent re-surfacing of the rear car park. Peter asked if the club had obtained planning permission or LLFA permission. What's the situation regarding SUDS and complying with planning on this.</p> <p>Finlay Currie raised a concern that the Clubhouse environs including toilets were not being cleaned to anything like the required or historic standard and why had this changed?</p>	<p>led by Dave Kennett in his new role as Head of Facilities.</p> <p>The Treasurer and Chairman explained the risk benefit of utilizing £84K of the original RFU loan in terms of the low cost of money @ 2%, the ability to service the loan and pay it off early, as a result of future fund raising activity. That the Restricted Fund at £120K is large enough to pay the loan off if required. The investment in tangible assets now sit on the balance sheet and can be depreciated over the time of the loan.</p> <p>Roger Levesley to investigate the concerns highlighted by Peter Tappin regarding the re-surfacing of the back car park.</p> <p>The Chairman highlighted the importance of the re-surfacing to aid those members with disabilities and requiring wheelchair access to the Clubhouse. The Hon Sec. identified the need to provide clear parking and access control for ambulances requiring emergency pitch access via this car park and the associated line markings.</p> <p>The Committee will address the issue regarding cleaning and cost with the General Manager and acknowledged it had become more challenging due to the changing room design and growth in membership over many years. It was identified that historically the Club Bar Manager rather than a contractor had been responsible for cleaning.</p>
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Approve the fully Audited Consolidated and Signed Accounts for 2022/23	Proposed: Laurence Sargent Seconded: Richard Gommo Approved unanimously by 22 votes	
Approve the appointment of the Auditors for 2023/24	Proposed: Richard Saville Seconded: Richard Logan Approved unanimously by 22 votes	Approval was provided, however given the challenges this year with the delay's in obtaining the accounts from the auditors. The Hon Sec. flagged The Treasurer will conduct a review and consideration of an alternative auditor for 2023/24.
Approve the Election of Club Officers	Proposed: Noel O'Mahony Seconded: Andrew Galligan Approved unanimously by 22 votes	
Approve the Committee Nominations to join The Committee	Proposed: Richard Gommo Seconded: Matt Jordan Approved unanimously by 22 votes	
Approve the committee's nominations for Vice President	Proposed: Richard Gommo Seconded: Noel O'Mahony Approved by 21 votes – 1 vote withheld	Mike Wood to arrange for a sign writer to update the VP and Captains Honours Boards updated for both 2022 and 2023.
AOB	None	

The meeting closed at 20:40.



Richard Logan
Honorary Secretary 2022/23
29/09/2023